

# Senior Dedication Agreement

Photos, text and deposit are *due by September 29<sup>th</sup>*

Student Name: \_\_\_\_\_

## Size

Full Page

Half Page

Quarter Page

## Payment

Full Payment

Deposit

Amount \$ \_\_\_\_\_

### Staff use only

Original balance \_\_\_\_\_

Initial payment \_\_\_\_\_  
Date \_\_\_\_\_

Balance \_\_\_\_\_  
Payment date: \_\_\_\_\_

Paid in full

\_\_\_\_\_  
**Student name** (exactly as you'd like it to appear on the page)

\_\_\_\_\_  
**Email address** (where you'd like the electronic proof sent)

\_\_\_\_\_  
**Home phone**

\_\_\_\_\_  
**Cell phone**

**Full Page Dedication**      **\$300**  
**Up to 10 Images**  
**& message**

**Half Page Dedication**      **\$175**  
**4-6 Images**  
**& message**

**Quarter Page Dedication** **\$99**  
**2-3 Images**  
**& message**

\_\_\_\_\_  
**Parent/Guardian signature** (agreeing to terms below)

Special Instructions/Notes:

## Submitting your materials: (questions, email [novatohighyearbook@gmail.com](mailto:novatohighyearbook@gmail.com))

If submitting hard copy images please do not cut photos with scissors, if cropping is needed add post-its to the image showing the areas you want cropped. We will scan all hard copy images, so please do not submit photos printed on plain paper.

If submitting digital images please burn a CD containing images that are at the highest quality possible. We prefer images saved as JPEGs or TIFF files that are at least 300 dpi in quality. Please do not submit (.BMP), PowerPoint (ppt), or other format files. Please note: No collages will be accepted. We will arrange the limited number of photos noted below. If the number of images you submit exceeds the maximum allowed, our staff will make editorial decisions, and place those images. Submit text separately (email is preferred) for us to input – we will use the fonts that we have chosen for the dedication section, rather than any fonts you might submit. Please submit an amount of text proportional and appropriate for your ad space. Names should be clearly spelled EXACTLY how you want them to appear. All materials will be returned to students at graduation practice.

NHS Yearbook reserves the right to request alternate content or to refuse to print something that violates school standards regarding appropriate dress, language, substance abuse, gang affiliation, etc.

We strive for perfection, but we are human, too. If we make an error we will apologize, but we will not be liable for any compensatory printing or refunding of money.

**Payment:** a payment of at least \$50 in the form of a check or cash (sorry, no credit card payments can be accepted) is due at the time our materials are submitted (on or before September 29<sup>th</sup>). If you do not submit your payment in full up front, the balance is due February 1<sup>st</sup>. Once you have made the deposit payment, that space in the yearbook has been reserved for your dedication and NO REFUNDS will be made.

**Proofs:** We will send an electronic proof to parents purchasing dedications. If you provide a legible version of your email address on your order form we will email you a proof of your finished dedication. You can then ask that changes be made, and we will do what we can to honor those requests.