

Senior Dedication Agreement

Photos, text and deposit are *due by September 29th*

Student Name: _____

Size

Full Page

Half Page

Quarter Page

Payment

Full Payment

Deposit

Amount \$ _____

Staff use only

Original balance _____

Initial payment _____
Date _____

Balance _____
Payment date: _____

Paid in full

Student name (exactly as you'd like it to appear on the page)

Email address (where you'd like the electronic proof sent)

Home phone

Cell phone

Full Page Dedication **\$300**
Up to 10 Images
& message

Half Page Dedication **\$175**
4-6 Images
& message

Quarter Page Dedication **\$99**
2-3 Images
& message

Parent/Guardian signature (agreeing to terms below)

Special Instructions/Notes:

Submitting your materials: (questions, email novatohighyearbook@gmail.com)

If submitting hard copy images please do not cut photos with scissors, if cropping is needed add post-its to the image showing the areas you want cropped. We will scan all hard copy images, so please do not submit photos printed on plain paper.

If submitting digital images please burn a CD containing images that are at the highest quality possible. We prefer images saved as JPEGs or TIFF files that are at least 300 dpi in quality. Please do not submit (.BMP), PowerPoint (ppt), or other format files. Please note: No collages will be accepted. We will arrange the limited number of photos noted below. If the number of images you submit exceeds the maximum allowed, our staff will make editorial decisions, and place those images. Submit text separately (email is preferred) for us to input – we will use the fonts that we have chosen for the dedication section, rather than any fonts you might submit. Please submit an amount of text proportional and appropriate for your ad space. Names should be clearly spelled EXACTLY how you want them to appear. All materials will be returned to students at graduation practice.

NHS Yearbook reserves the right to request alternate content or to refuse to print something that violates school standards regarding appropriate dress, language, substance abuse, gang affiliation, etc.

We strive for perfection, but we are human, too. If we make an error we will apologize, but we will not be liable for any compensatory printing or refunding of money.

Payment: a payment of at least \$50 in the form of a check (novato high yearbook), cash, or credit card (online: www.yearbookforever.com) is due at the time our materials are submitted (on or before September 29th). If you do not submit your payment in full up front, the balance is due February 1st. Once you have made the deposit payment, that space in the yearbook has been reserved for your dedication and NO REFUNDS will be made.

Proofs: We will send an electronic proof to parents purchasing dedications. If you provide a legible version of your email address on your order form we will email you a proof of your finished dedication. You can then ask that changes be made, and we will do what we can to honor those requests.